

Duties and responsibilities of the Fire Safety and Environmental Officer

Fire:

- Sign for extinguishers from Base Fire Chief.
- Inspect and sign fire extinguisher tags monthly.
- Inspect facilities monthly for fire hazards.
- Liase with Base Fire Chief to ensure Club is following Base policies.
- Conduct fire training (setup video provided by Base on use of fire extinguishers) annually.

Safety:

- Conduct weekly inspection of facilities for safety hazards.
- Advise members of safety requirements for Vessels.
- Advise members on safety requirements for Hydro and fuel.

Environmental

- Liase with Base Environmental Officer to ensure club is following Base policies.
- Advise members of their environmental responsibilities regarding spills.
- Advise the executive on environmental issues.
- Maintain environmental spill log.
- Arrange for removal of contaminated waste.
- Maintain the spill kits on each dock